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**Village of Amanda’s**

**Emergency Disaster Plan**

**Standard Operating Procedure**

**Incident Command System**

The Village of Amanda’s Emergency Operations Plan (EOP) has been designed to effectively provide direction to staff and the community during a disaster at the local level.

 Should the disaster encompass a larger scale or beyond our local level to handle, we will seek assistance from other agencies, specifically the Fairfield County Emergency Management and Homeland Security Agency or the State of Ohio.

Suggestions for additions or updating information should be sent to the Village Administrator. PRIMARY EMERGENCY PHONE NUMBERS VILLAGE OF AMANDA

Emergency 9-1-1

 Non-Emergency (740) 652-7900 Fairfield County Sheriff Office

Original Draft 2023

**TABLE OF CONTENTS Page** 3

Topic 1-2 Acronyms (Homeland Security/NIMS) 40

Active Shooter 23-26

Addendum I Proclamation of State of Emergency City of Groveport 41

Addendum II City Attorney 42

Airplane Crash 14-15

Civil Disturbances 20-21

 Communications 6

 Emergency Operations Center Emergency Procedures 28-30

 Evacuation Routes 37-38

 Extreme Snow and Ice Storms 18-19

Fairfield Medical Center Disaster Capabilities 39

 Four Phases of Comprehensive Emergency Management 10

 General Responsibilities for Disaster Preparedness 9

Hazardous Materials Incidents and Accidents 31-33

 Major Flood 16-17

 Order to Desist and Disperse 22

Organization 5

Procedures 7-8

Purpose 4

 Radioactive Incidents and Accidents 27-30

Scope 4

 Shelter-In-Place 36

 Shelters 36

Short Term Recovery Plan 43

 Snow Emergency Levels 19

 Table of Contents 3

 Tornado 11-13

**Appendix**

* Line of Succession for Declaration of Emergency
* Contact List
* Water account for list of residents

**PURPOSE**

The purpose of this manual is to serve as a guide in mobilizing, supervising, and coordinating resources to effectively deal with emergencies. It is not intended to restrict or limit any action required to effectively provide for the protection and safety of lives and property, the assistance of victims, and to all citizens of the Village of Amanda. This plan is intended to supplement the Village of Amanda, Amanda Township, Fairfield County Emergency Operation Plans to meet the specific local conditions of the Village of Amanda.

**SCOPE**

 In the event of an emergency of disastrous or potentially disastrous proportions, it is expected that local authorities will exert every effort to cope with the situation. When conditions exist, which are beyond the capacity of local resources, aid and assistance may be sought from:

1) Fairfield County Office of Emergency Management and Homeland Security,

2) Ohio Emergency Management Agency and Homeland Security

3) Federal Emergency Management Agency and Homeland Security

 4) American Red Cross, and

5) Surrounding Municipalities, Counties and Township Governments

a. Law Enforcement

b. Fire and EMS

c. Resource Management

This manual contains guidelines and procedures to aid local authorities and residents in response to a disaster or potential disaster, and identify steps to be taken to seek the aid from the Village, County, State, Federal, and other agencies should the severity of the situation merit such action.

**ORGANIZATION**

**General:**

This directive shall control the actions of all public and private agencies concerned with the control of man- made or natural disaster in the Village of Amanda. It is designed to ensure prompt coordinated action and to facilitate the immediate support of all public and private personnel and equipment to restore law and order.

I. **Mayor**

The Mayor, or other person (pres.-po in the event mayor is not available, is responsible for the effective implementation of this directive. His/her staff shall consist of the Administrator, and other individuals designated by him/her.

II. **Administrator**

The Administrator is responsible for the general direction of the emergency control operation. His/her staff may consist of the Public Works Superintendent, Director of Facilities Management, and Finance Director and/or their designee. The Sheriff will coordinate with the City Administrator.

III. **Emergency Coordinator**

The Fairfield County Sheriff or Fire Chief is designated the primary coordinator for the Village of Amanda’s emergency control operations and is charged with the responsibility of integrating the activities of other municipal departments and agencies into an effective coordinated emergency response team. The Sheriff’s staff will include the Sheriff Command Staff and Sheriff Sergeant(s). In the discharge of this responsibility, the Sheriff or his/her designee shall:

1) Establish an Emergency Operations Center (EOC) at the Amanda Clearcreek 3-12 School located at 328 E. Main St, Amanda, Ohio, (or alternate park or Frontline Church of God for use by all departments and agencies, and activate same when it is determined that an emergency exists;

2) Initiate the Village of Amanda’s alert notification procedures outlined in each emergency or disaster response category; and

3) Take appropriate action to restore and maintain order at the location of the emergency.

IV. **Municipal Departments**

1) Each department head will have available at all times, a representative to act as liaison with the Sheriff Department and representatives to man positions in the EOC as requested by the Administrator.

2) Each department will be prepared to render whatever service is requested by the Administrator, the Fairfield County Sheriff, or authorized designee(s).

3) Each department will develop, in coordination with the Sheriff Department, necessary plans to implement this directive and effectively perform the tasks required to support the coordinator in restoring and maintaining law and order in the Village of Amanda.

**COMMUNICATIONS**

Communication is the most vital part of any emergency situation and must be maintained at all times. Methods of communications may be person-to-person, written, electronic, radio, or telephone. Consideration must be given as to how communication will be maintained in the absence of one or more of these methods.

Fairfield County Sheriff and Amanda Township Fire base station operates on the MARCS, talk group SO23BISP frequencies. Both agencies are capable of monitoring and transmitting on this frequency.

The emergency phone number for the department is 9-1-1. The non-emergency number is 740- 652-7900 (Fairfield County Sheriff). The Village of Amanda’s business number 740-969-4771

The sheriff base station monitors the following agencies:

Fairfield County Sheriff Department

Amanda Township Fire Department

Fairfield County Emergency Management

The Village of Amanda’s, Mayors Office and Public Works Department, will communicate telephone, person-to -person, written, electronic, and with our 2-way handheld systems.

 Special attention must be given to the assignment and utilization of these facilities and assigning additional help to operate them. Outgoing phone calls should be made on non-public lines, keeping the public phones open for incoming calls. Radio channels should be designated for the following:

Channel # 1 - reserved for communication to and from the Emergency Operation Center only:

Channel # 2 - for unit to unit communications

 In the event of failure to telephone or electrical systems within an area of the Village of Amanda, a police radio will be made available by keeping a car in the area with its emergency lights on to aid citizens in summoning assistance. Also, the Fairfield County Ema will contact someone to bring in amateur radio system for all agencies to use.

Cellular telephones bypass local telephone systems and underground cables. They may be used to supplement emergency communications.

**Special Consideration:**

When an emergency is of such magnitude that outside agencies are summoned to assist, they can be contacted using the log of operating numbers provided.

When outside agencies respond, they are generally unfamiliar with this area; therefore, knowledgeable persons should be kept available to be assigned to those unfamiliar units as a guide.

**PROCEDURES**

Emergencies may vary in type, intensity, and area involved. Therefore, it is impractical to set hard and fast rules of operation. This plan is designed as a guide and source of information only.

 The most important steps to be taken in any emergency are:

a. Make an immediate assessment of the scope and magnitude of the emergency;

b. Determine the area involved;

c. Determine the number of persons affected, including those killed and injured;

d. Determine if the bulk of the damage has been done; and

e. Determine if there is a further threat of damage or danger to life, limb, or property.

 The first officer in charge at the scene must assess the situation and advise the dispatcher of the existing conditions.

 I. The following steps are those which should be followed as immediate, basic procedure for any type of major emergency:

a. Notify the Amanda Township Fire Department

b. Advise on duty patrol units

c. Notify the Fairfield County Command Staff

 II Establish an Emergency Operations Center (EOC) at the Amanda Clearcreek 3-12 School located at 328 E. Main St, where the Mayor, City Administrator, and his/her staff may evaluate the situation and the necessary plans put into operation. The alternate EOC may be the Park, or Frontline Church of God Amanda, Ohio. (See below.)

III. The Fairfield County Sheriff or his/her designee will assign all members of the Sheriff Department to allow for proper coverage and relief and will notify members of their work responsibilities and schedules.

IV. The Fire Department will follow normal procedures established by their Chain of Command and coordinate their activities with the Sheriff. The Fire Department will summon all necessary medical assistance.

V. The Public Works Superintendent will be notified by the Administrator or his/her representative so that the scheduling of Service Department employees can be made to maximize services and provide for necessary relief.

VI. The Municipal Engineer or designated contract service, will be notified, as needed, by the Administrator, or designee, so that all available technical knowledge and support may be utilized.

VII. The Finance Director will be notified by the Administrator, or designee, so that accurate records of expenditures are maintained for use in requesting emergency financial assistance from state or federal agencies.

VIII. The Director of Facilities Management will be notified by the Administrator, to provide technical knowledge and/or support for any municipal buildings that may be affected by the emergency.

**PROCEDURES**

(Continued)

IX. The assessment of the situation will be relayed to the Mayor, Administrator, and the Sheriff for judgment and appraisal.

X A pressroom will be established at a location established by the coordinator. All press personnel will be directed there. The Administrator will designate the Public Information Officer. Regular press briefings will be held.

VI. If the situation requires, the Mayor or his/her designee shall issue a proclamation of the existence of a state of emergency.

XII. Notify the Fairfield County Office of Emergency Management and Homeland Security to initiate the stand-by procedures, if required.

XIII. Notify the appropriate departments and agencies with the State of Ohio following procedures outlined in the Franklin County Emergency Management and Homeland Security manual, if required.

XIV. If the emergency has resulted in death to any person, notify the appropriate county Coroner who shall direct the recovery, identification, and disposition of the dead.

**POSSIBLE EOC LOCATIONS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Location** | **Address** | **Choice** | **Backup Power** |
| **Amanda Clearcreek 3-12 School** | **328 E. Main St.** | **Primary** |  |
| **Alternative & Secondary locations can be view on pg 36** |  |  |  |
|  |  |  |  |

**GENERAL RESPONSIBILITIES FOR DISASTER**

**PREPAREDNESS AND RESPONSE**

 **Department Duties\***

**Mayor:**

1. Issues a proclamation of the existence of State of Emergency, if necessary (or Proclaiming Authority); 2. Reviews all information to be disseminated to the public;

3. Provides news releases and information to media.

**Council**

1. Review present Code of Ordinances to determine the need for standing legislation that could be invoked by the administration to alleviate the needs of the Village of Amanda and its residents before and after a disaster;

2. Be prepared to go into an Emergency Executive Session to deal with legislation that would be relevant to the needs that could be created by any disaster;

3. Be prepared to offer assistance at the E.O.C., pressroom, or other sites as directed.

**Administrator**

1. Assumes responsibility for the implementation and direction of the disaster plan;

2. Requests assistance from relevant outside agencies in the case of disaster;

3. Notifies adjacent jurisdictions, if necessary.

**Fiscal Officer**

1. Maintains communication with the Village of Amanda Council;

2. Researches Municipal ordinances.

3 Assesses the damage done by the incident and compile all damage estimates to public and private property;

4 Contacts the Village of Amanda’s major insurer;

5 Provides for immediate authorization and funding for expenses associated and needed during and after the emergency

**Solicitor**

1. Renders legal opinions as requested;

2. Prepares emergency legislation and/or proclamations.

**THE FOUR PHASES OF COMPREHENSIVE EMERGENCY MANAGEMENT**

 **MITIGATION**

Mitigation is any short-activity taken to eliminate or reduce the degree of long-term risk to Human life and property from natural and man-made hazards. Mitigation assumes that Society is exposed to risks whether or not an emergency occurs.

**PREPAREDNESS**

Preparedness is any activity taken in advance of an emergency that develops operational capabilities and facilitates an effective response in the event an emergency occurs.

**RESPONSE**

Response is any action taken immediately before, during, or directly after an emergency occurs to save lives, minimize damage to property, and enhance the effectiveness of recovery.

**RECOVERY**

Recovery is term activity to return vital life-support system to minimum operating standards and long-term activity designed to return life to normal or improved levels.

**ZONES**

**White zone** – Area commonly referred to as the safe zone. This area should be identified to place an Emergency Operations Center, a common area for the press and the public. This area may also be established for non-injured victims of a disaster to be retrieved by their families or friends.

**Blue zone** – This area is commonly referred to as the Triage or EMS area. Victims of disasters who are injured will be sent or taken to this area until treated, assessed or transported.

**Red zone** – This area is the area affected by the disaster. This includes life and property, high risk and dangerous to all personnel. It may also be declared a designated emergency disaster area.

**Yellow Zone** – Is usually a declared unsafe area and has been affected as a secondary disaster area is located immediately adjacent to the red zone.

**TORNADO**

**Tornado Watch:**

This is an alert that meteorological conditions exist that could produce a tornado. It usually covers a very large area, including several counties and may be as wide as 140 miles and long as 200 miles.

**Tornado Warning:** A tornado warning is issued when a tornado has been sighted or is indicated by radar. When a tornado warning is issued affecting those areas defined as the Village of Amanda’s jurisdiction in Fairfield County, the sheriff department will make immediate contact with Fairfield County Emergency Management/Homeland Security Agency.

**Department** - Duties

**Sheriff Department**

1. All available patrol units will act as spotters to determine prevailing winds and to report sightings of any apparent tornado or funnel cloud; areas of touchdown will be immediately reported to the department.

2. The Fairfield County Dispatcher(s) should notify the following of an existing Tornado Watch or Tornado Warning:

a. All on duty patrol units;

b. The Amanda Twp. Fire Department;

c Sheriff Command Staff;

d. The Office of the Superintendent of Schools during school hours,

e. On duty Department Heads and supervisors, who will notify their on-duty personnel,

f. If the tornado can be confirmed to be a threat to any specific area in the Village of Amanda’s every effort shall be made to warn persons in that specific area.

3. The Fairfield County Sheriff’s dispatcher shall report the sighting of any tornado immediately to the:

a. National Weather Service;

b. Amanda Township Fire Department;

c. Fairfield County Sheriff’s Office.

4. If a tornado strikes, the Patrol unit closest to the tornado will determine the extent of the emergency.

5. If necessary, the EOC will be established at the Amanda Clearcreek 3-12 School or the alternate EOC site.

**Emergency Operations Center**

1. The EOC Coordinating Officer will notify the following as per procedures, if not already notified:

a. Mayor; Council

b. Administrator;

c Amanda Twp. Fire;

d. Public Works Superintendent;

e. Finance Director;

f. County Coroner if the tornado resulted in the death of any person;

g. Local Hospitals;

h. Local grocery and drugstores for emergency food and medical supplies;

i. The Fairfield County Office of Emergency Management and Homeland Security;

j. The State of Ohio;

k. The trash and litter resource;

l. The local chapter of the Red Cross.

2. The EOC Coordinator with the help of relevant department directors shall establish the following:

a. The area to be isolated;

b. Perimeter control, appropriate traffic flow, and advise all emergency vehicles of the routing;

c. The field command (EOC) location and maintain communications;

d. The dispersal area and first aid location;

e. Persons authorized to enter the emergency area. ID tags will be verified and a record kept of all personnel and equipment committed to the area;

f. Physician services at the scene;

g. A temporary morgue;

h. Temporary housing facilities with the help of the Groveport School Superintendent and Red Cross;

i. The press room;

j. Transportation for persons to and from the temporary housing facilities;

k. The availability of special equipment;

l. A schedule of all manpower for proper relief.

**Fire Department**

1. Prepare for rescue and fire emergency calls;

2. The Fire Chief or his designee will assist at the EOC as needed.

**Service Department**

1. Maintain service vehicle readiness;

2. Open roads;

3. Assist in rescue operations, if possible;

4. Clean up debris;

5. Notify the Public Utilities

**Finance**

1. Assess costs of emergency response;

2. Maintain records of all Municipal resources used to respond of the Emergency.

**Facilities Management**

3.Assist in evaluation of damaged municipal buildings;

2. Inspect all municipal facilities affected by the incident for safety.

**Administration**

1. Coordinate external resources with internal resources;

2. Establish communication with DOC and EOC

**AIRPLANE CRASH**

**Sheriff Department**

1. The patrol unit determines the extent of the emergency with the assistance of the Shift Command. The Ohio State Highway Patrol, the Federal Aviation Authority and the Airport Authorities will assume all investigations of a plane crash.

2. The dispatcher notifies the following:

a. Amanda Twp. Fire Department;

b. The State Highway Patrol (Investigating Agency);

c. Advise the on-duty officers;

d. Sheriff Command Staff.

3. Military authorities at Rickenbacker Air National Guard Base at 614 492-4341, only if the aircraft is a military aircraft.

If a civilian aircraft is involved:

a. Port Columbus Authority 614-239-4000 or 614-239-4029 (24hr)

b. Don Scott Airfield (OSU) 614-292-5460

c. Bolton Airfield 614-239-4000

d. Lancaster Airport 717-569-1221

**Emergency Operations Center**

1. The EOC Coordinating Officer shall notify the following as per procedures:

a. Administrator;

b. Director of Public Works;

c. Director of Facilities Management;

d. Finance Director;

e. The local chapter of the American Red Cross;

f. Local grocery and drug stores for emergency food/medical supplies;

g. Fairfield County and Fairfield Emergency Management Agency;

h. The County Coroner;

i. Local hospitals;

j. The Federal Aviation Association (FAA);

k. The Ohio Emergency Management Agency;

l. The Ohio State Highway Patrol.

2. The EOC Coordinator, with the help of relevant department directors, shall establish the following:

a. A perimeter control to isolate the area that is determined to be affected by the disaster;

b. Appropriate traffic flow and advise all emergency vehicles of the routing;

c. A Disaster Operation Center (DOC) field location to establish and maintain communications;

d. A dispersal area and a first aid location;

e. Persons authorized to be in the area. ID tags will be issued and a record keep of personnel and equipment committed to the area;

f. Physician services, if needed;

g. A temporary morgue;

h. The press room;

i. Temporary housing facilities with the help of the School Superintendent and the Red Cross; Transportation for persons to / from the temporary housing facilities;

j. The availability of special equipment as needed;

k. The schedule of manpower for proper relief.

**Fire Department**

1. Prepare for rescue and fire emergency calls;

 2. Assist with street clearing, if possible;

3. The Fire Chief will assist at the EOC as needed.

**Service Department**

1. Clear streets of debris;

2. Assist in rescue operations, if possible.

**Finance Department**

1. Assess costs of emergency response;

2. Keep records on all Municipal resources used to respond to the emergency.

**Facilities Management**

1. Evaluate municipal building damage.

**Administration**

1. Coordinate external resources with internal resources;

2. Notify public utilities involved;

3. Establish and maintain communications with EOC and the DOC

**MAJOR FLOOD**

 **Sheriff Department**

1. The Patrol units determine the extent of the emergency with the help of the Shift Commander and Public Works Superintendent.

2. If necessary, the Emergency Operations Center (EOC) will be established.

3. The dispatcher notifies the following:

a. Advise the on-duty officers;

b. Sheriff Command Staff;

c. AmandaTwp. Fire Department.

**Emergency Operations Center**

1. The EOC Coordinating Officer notifies the following as per procedures:

a. Administrator; Council

b. Public Works Superintendent;

c. Finance Director;

d. Local grocery and drug stores for emergency food and medical supplies;

e. The Fairfield County Office of Emergency Management and Homeland Security;

f. The Ohio Emergency Management Agency;

g. The County Coroner if death has resulted to any person;

h. The local Chapter of the Red Cross;

 i. The trash collector.

2. The EOC Coordinator, with the help of relevant department directors, shall establish the following:

a. A field command location, (DOC) and maintain communications with it;

b. Perimeter control, appropriate traffic flow, and routing of all emergency vehicles;

c. The dispersal area and the first aid location;

d. The people authorized to be in the area. Issue ID tags and keep a record of Center personnel and Center (EOC) equipment committed to the area;

e. Temporary housing facilities for those forced to evacuate, with the help of the Red Cross and the School Superintendent;

f. Secure transportation for people to and from the temporary housing facilities;

g. The press room;

h. Obtain special equipment as needed;

i A temporary morgue, if necessary;

j. A schedule of all manpower for proper relief.

**Fire Department**

1. Prepare and perform rescue operations;

2. Assist in street clearing, if possible;

3. The Fire Chief will assist at the EOC as needed.

**Service Department**

1. Prepare and perform rescue operations;

2. Assist in street clearing, if possible;

3. Assist in rescue operations, if possible.

**Finance**

1. Assess the cost of emergency response;

2. Maintain records of all Municipal resources used to respond to the emergency.

**Administration**

1. Establish communications with the EOC and to DOC;

2. Notify the Public Utilities involved;

3. Coordinate external and internal resources.

**EXTREME SNOW AND ICE STORMS**

**Sheriff Department**

1. The Patrol units determine the extent of the emergency with the help of the Shift Commander and Street Foreman.

2. If necessary, an Emergency Operations Center (EOC) will be established at the Village of Amanda’s Municipal Building.

3. The dispatcher notifies the following:

a. Advise the on-duty officers;

b. Command Staff;

c. Public Works Superintendent.

 **Emergency Operations Center**

1. The EOC Coordinating Officer notifies the following as per procedures:

a. Administrator;

b. Finance Director;

c. Local grocery and drug stores for emergency food and medical supplies;

d. The Fairfield County Office of Emergency Management and Homeland Security;

e. If the emergency has resulted in any deaths notify the County Coroner

2. The EOC Coordinator, with the help relevant Department directors, will establish the following:

a. A priority street clearing plan that makes every effort to keep Main and School St, and routing to the nearest hospital open;

b. Obtain tow trucks, as needed;

c. Designates an appropriate parking lot as an abandoned car storage lot. Plow storage area immediately so stalled cars may be towed there to clear the streets;

d. Temporary housing facilities, if needed with the help of the Red Cross, the Fire Department and the Amanda Clearcreek Schools;

e. Transportation for people to/from the temporary housing facilities;

f. The scheduling of manpower for proper relief;

g. If necessary, establish a press room.

 **Fire Department**

1. Prepare to perform rescue operations

2. The Fire Chief will assist at the EOC as needed.

**Service Department**

1. Plow and salt roads according to the priority street-clearing plan;

2. Clear roads of debris and other objects.

**Finance**

1. Assess the cost of emergency response;

2. Maintain records of all Municipal resources used to respond to the emergency.

**Administration**

1. Coordinate external resources with internal resources;

2. Notify public utilities;

3. Establish and maintain communications with the EOC and the DOC.

**Snow Emergency Levels:**

Snow emergency levels are declared by the Sheriff of Franklin County.

**Level 1** – General public may drive on roadways with extreme caution

**Level II** – General public should avoid driving on roadways unless absolutely necessary

**Level III** – Only emergency equipment and personnel are allowed on roadways. Non-authorized drivers may be arrested.

**During severe snow predictions: parking along major thoroughfares of Main St and School St will be prohibited.**

**CIVIL DISTURBANCES**

In the event of a riot, civil disorder, or insurrection, local authorities are expected to control the situation to the extent of their capabilities. When it is clearly indicated that the situation is, or is in imminent danger of being, beyond the control of local authorities, the Ohio State Highway Patrol and/or the National Guard may be authorized by the Governor to assist. The Governor has designated the Ohio State Highway Patrol as the agency to gather intelligence and factual date to form the basis for this action. Therefore, all local authorities must cooperate with the Highway Patrol on a day-to-day basis in the gathering of such information.

**Sheriff Department**

1. The Patrol unit will assess the extent of the emergency with the help of the Commander.

2. If necessary, an Emergency Operations Center (EOC) will be established at the Fairfield County Sheriff Office.

3. The dispatcher notifies the following:

a. Advise the on-duty officers;

b. Police Command Staff;

c. The Amanda Township Fire.

**Emergency Operations Center**

1. The EOC Coordinating Officer, with the help of relevant department directors shall:

a. Notify Administrator;

b. Establish a field command location, (DOC) and maintain communications with it;

c. Isolate the area, and establish perimeter control;

d. Notify the Finance Director;

e. Determine the appropriate traffic flow and advise all emergency vehicles of the routing

f. Establish a dispersal area and a first aid location;

g. Issue and order to desist and disperse;

h. Designate an officer to open the storage room and issue such equipment as necessary and keep a record of issue;

i. Determine the people authorized to be in the area, issue ID tags, and keep a record of the personnel and equipment committed to the area;

j. Notify the Fairfield County Sheriff’s Office;

k. Notify the Ohio State Highway Patrol;

l. Select a detention and processing point for processing and confining persons arrested;

m. Arrange for transportation of prisoners to the detention and processing facility;

n. Arrange for the photographing and identification of all persons arrested;

o. Request assistance from the National Guard when needed;

p. Establish the press room.

**Finance**

1. Assess the cost of emergency response;

2. Maintain records of all Municipal resources used to respond to the emergency.

**Administration**

1. Coordinate external resources and internal resources;

2. Establish communications with the Emergency Operations Center (EOC) and the Department Operation Center (DOC).

**ORDER TO DESIST AND DISPERSE**

(Section 2917.04, Ohio Revised Code)

Whereas, five or more persons are engaged in violent and tumultuous conduct, creating a

clear and present danger to the safety of persons and property. Now, I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_a law enforcement officer, do forthwith, upon view, and in

hearing, order you to desist and disperse to your home or lawful place of employment.

I make this order pursuant to the law of the State of Ohio, known as Section 2917.04, of the Criminal

Code, and the laws of the Village of Amanda Ordinances, and I pause for a reasonable time to enable you to comply with this order.

Failure to comply with this order may result in your immediate arrest and detention.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Law Enforcement Officer)

Read at:

 Date, Time and Place

**Active Shooter**

An active shoot is an individual(s) actively engaged in killing or attempting to kill people in a confined or populated area; in most cases, active shooters use firearms(s) and there is no pattern or method to their selection of victims.

Active shooter situations are unpredictable and evolve quickly. Typically, the immediate deployment of law enforcement is required to stop the shooting and mitigate harm to victims.

Because active shooter situations are often over 10 to 15 minutes, before law enforcement arrives on the scene, individuals must be prepared both mentally and physically to deal with an active shooter.

**Good practices for coping with active shooter**

* Be aware of your environment and any possible dangers
* Take not of the two nearest exits in any facility you visit
* If you are in an office, stay there and secure the door
* If you are in a hallway, get into a room and secure the door
* As a last resort, attempt to take the active shooter down. When the shooter is at close range and you cannot flee, your chance of survival is much greater if you try to incapacitate him/her
* Call 911 when it is safe to do so

**HOW TO RESPOND WHEN AN ACTIVE SHOOTER IS IN YOUR VICINITY**

Quickly determine the most reasonable way to protect your own life. Remember that customers and clients are likely to follow the lead of employees and managers during an active shooter situation.

1. Evacuate If there is an accessible escape path, attempt to evacuate the premises. Be sure to:

• Have an escape route and plan in mind

• Evacuate regardless of whether others agree to follow

• Leave your belongings behind

• Help others escape, if possible

• Prevent individuals from entering an area where the active shooter may be

• Keep your hands visible

• Follow the instructions of any police officers

• Do not attempt to move wounded people

• Call 911 when you are safe

1. Hide out If evacuation is not possible, find a place to hide where the active shooter is less likely to find you.

Your hiding place should:

• Be out of the active shooter’s view

• Provide protection if shots are fired in your direction (i.e., an office with a closed and locked door)

• Not trap you or restrict your options for movement

 To prevent an active shooter from entering your hiding place:

 • Lock the door

• Blockade the door with heavy furniture

If the active shooter is nearby:

• Lock the door

• Silence your cell phone and/or pager

• Turn off any source of noise (i.e., radios, televisions)

• Hide behind large items (i.e., cabinets, desks)

• Remain quiet If evacuation and hiding out are not possible:

• Remain calm

• Dial 911, if possible, to alert police to the active shooter’s location

• If you cannot speak, leave the line open and allow the dispatcher to listen

1. Take action against the active shooter

As a last resort, and only when your life is in imminent danger, attempt to disrupt and/or incapacitate the active shooter by:

• Acting as aggressively as possible against him/her

• Throwing items and improvising weapons

• Yelling

• Committing to your actions

**HOW TO RESPOND WHEN LAW ENFORCEMENT ARRIVES**

 Law enforcement’s purpose is to stop the active shooter as soon as possible. Officers will proceed directly to the area in which the last shots were heard.

• Officers usually arrive in teams of four (4)

• Officers may wear regular patrol uniforms or external bulletproof vests, Kevlar helmets, and other tactical equipment

• Officers may be armed with rifles, shotguns, handguns

• Officers may use pepper spray or tear gas to control the situation

• Officers may shout commands, and may push individuals to the ground for their safety

How to react when law enforcement arrives:

• Remain calm, and follow officers’ instructions

• Put down any items in your hands (i.e., bags, jackets)

• Immediately raise hands and spread fingers

• Keep hands visible at all times

• Avoid making quick movements toward officers such as holding on to them for safety

• Avoid pointing, screaming and/or yelling

• Do not stop to ask officers for help or direction when evacuating, just proceed in the direction from which officers are entering the premises

Information to provide to law enforcement or 911 operator:

• Location of the active shooter

• Number of shooters, if more than one

• Physical description of shooter/s

• Number and type of weapons held by the shooter/s

• Number of potential victims at the location

The first officers to arrive to the scene will not stop to help injured persons. Expect rescue teams comprised of additional officers and emergency medical personnel to follow the initial officers. These rescue teams will treat and remove any injured persons. They may also call upon able-bodied individuals to assist in removing the wounded from the premises.

Once you have reached a safe location or an assembly point, you will likely be held in that area by law enforcement until the situation is under control, and all witnesses have been identified and questioned. Do not leave until law enforcement authorities have instructed you to do so

**TRAINING YOUR STAFF FOR AN ACTIVE SHOOTER SITUATION**

To best prepare your staff for an active shooter situation, create an Emergency Action Plan (EAP), and conduct training exercises. Together, the EAP and training exercises will prepare your staff to effectively respond and help minimize loss of life.

 **Components of an Emergency Action Plan (EAP)**

 Create the EAP with input from several stakeholders including your human resources department, your training department (if one exists), facility owners / operators, your property manager, and local law enforcement and/or emergency responders. An effective EAP includes:

• A preferred method for reporting fires and other emergencies

• An evacuation policy and procedure

• Emergency escape procedures and route assignments (i.e., floor plans, safe areas)

• Contact information for, and responsibilities of individuals to be contacted under the EAP

• Information concerning local area hospitals (i.e., name, telephone number, and distance from your location)

• An emergency notification system to alert various parties of an emergency including:

- Individuals at remote locations within premises

- Local law enforcement

- Local area hospitals

**Components of Training Exercises** The most effective way to train your staff to respond to an active shooter situation is to conduct mock active shooter training exercises. Local law enforcement is an excellent resource in designing training exercises.

• Recognizing the sound of gunshots

• Reacting quickly when gunshots are heard and/or when a shooting is witnessed:

- Evacuating the area

- Hiding out

- Acting against the shooter as a last resort

• Calling 911

• Reacting when law enforcement arrives

• Adopting the survival mind set during times of crisis

**RADIOACTIVE INCIDENTS AND ACCIDENTS**

THIS IS A BRIEF SUMMARY ONLY.

DUE TO EXTREME HAZARDS, REFER TO FAIRFIELD COUNTY EMERGENCY PLAN.

IMMEDIATELY TELEPHONE OHIO EMERGENCY MANAGEMENT AGENCY, 614-889-7150.

Due to the increasing number of radiological and chemical accidents that have occurred, the Federal Emergency Management Agency has developed an incident level system that is designed to assist in coordinating emergency operations. The system is used to report accidents to the state and federal authorities and enables them to provide the necessary level of response. These levels are:

**Incident Level One**

The incident level in which intra-Municipal resources are used and coordination efforts are minimal.

**Incident Level Two**

Spread of incident or absorption of Municipal resources. Mutual aid has been requested or is on standby.

**Incident Level Three**

Complete absorption of Municipal resources has forced reliance on mutual aid to handle response to disastrous incident.

**Sheriff Department**

1. The patrol unit will assess the extent of the emergency with the help of the Shift Commander.

2. If necessary an Emergency Operations Center (EOC) will be established at the Fairfield County Sheriff Office.

3. The dispatcher will notify the following:

a. Officers on duty;

b. Sheriff Command Staff;

c. Amanda Township Fire.

4. The Mayor, or the authorized delegate, will re-examine the situation and determine an initial incident level and initiate the appropriate response strategy given the level of the incident.

5. Direct, coordinate, and implement the evacuation plan, if necessary by:

a. Notifying residents in the evacuation area by using vehicles with public address systems;

b. Additionally, all evacuees should be verbally instructed of the situation with a message similar to the following: “There has been an accident involving radioactive materials at (LOCATION). Because of the hazardous materials involved in the accident, you are advised to leave this area immediately. Please go to (DIRECTION) beyond (OUTER PERIMETER). (NAME OF PLACE) is being used as a shelter and (LOCATION) will have transportation to the shelter.”

c. Attempt to use neighbors as an information source about the elderly and disabled in the neighborhood.

**Emergency Operations Center**

1. The EOC Coordinating Officer shall notify the following:

a. Administrator;

b. Public Works Superintendent;

c. Director of Facilities Management;

d. Finance Director;

e. The Fairfield County Office of Emergency Management and Homeland Security;

f. The Ohio Emergency Management Agency;

g. The Environmental Protection Agency.

2. The following information should be provided to these agencies:

a. Location of the incident;

b. Name of the shipper and manufacture, if known;

c. Type of container;

d. plane or truck number;

e. Local conditions (weather, traffic & nearby schools, etc);

f. Rickenbacker Air National Guard Base, if a nuclear weapon is involved;

g. Fairfield County Department of Health’s Environmental Unit;

h. The Nuclear Regulatory Commission, Chicago office;

 i. The County Coroner, if the emergency has resulted in the death of any person

 j. The local Chapter of the Red Cross

3. The EOC Coordinator with the help of relevant department directors establishes the following:

a. A field command location, (DOC), and maintain communications with it;

 b. A perimeter control to isolate the area that is determined to be affected by the incident;

c. Rescue operations for trapped or injured persons and transports them to a first aid location;

d. Authorization of those persons who may enter the emergency area. They will be issued ID tags and records will be kept of all personnel and equipment committed to the area;

e. Determine appropriate traffic flow and advise all emergency vehicle of the routing;

f. A temporary morgue;

g. The press room;

h. Obtain special equipment as needed;

i. Develop a plan for evacuation, if necessary;

j. Arrange for temporary housing through the School Superintendent and the Red Cross;

 k. Arrange for transportation of evacuees to /from the designated shelter facilities;

l. Scheduling of man power for proper relief;

m. Obtain the services of doctors as needed;

n. Arrange for emergency food and medical supplies from local grocery and drug stores.

4. The EOC Coordinator with the help of the relevant department directors shall advise:

a. The rescue crews to remove injured persons with as little contact as possible and NOT to transport them to the hospital unless certain they have not been radioactively contaminated or if the hospital is informed of the possible contamination prior to arrival;

b. The rescue crews, if a nuclear weapon is involved, to restrict the area of the incident to 1500 feet in all directions and inform EOC of the weapon so they can call Rickenbacker Base Operation;

c. All relevant citizens of evacuation proceedings, if necessary;

d. All personnel are to NOT to use any radio communication;

e. All people in the area of the incident are NOT to eat, drink, smoke, or use food and drinking water that may have been in contact with radioactive material;

f. The Fire Department to fight fires upwind to avoid fumes, dust, and possible contamination;

g. to avoid handling suspect material until it has been monitored; to segregate clothing and tools used at the area until they can be checked by the radiological monitoring team;

h. The Fire Department is NOT to wash radioactive materials into drains or areas bordering surface water;

i. The Service Department is NOT to move vehicles, shipping containers, or wreckage except to rescue people until authorized to do so by the EOC . If a right of way must be cleared, the vehicles and debris should be moved the shortest possible distance and spillage should be cleared from the pathway with minimal dispersion of wash water and spilled material.

**Fire Department**

1. Prepare for rescue and fire emergency calls;

2. Report the following to the EOC:

a. Type of hazardous material designated on placard or shipping documents;

b. Any visible activities (Smoke, fire, etc.);

c. Type and number of vehicles involved;

d. Weather conditions (rain, wind directions, etc.);

e. Other helpful information (traffic, nearby fuel depots, schools, hospitals, etc.).

**Service Departments**

1. Open roads and streets;

2. Clear debris;

3. Assist with rescue operations, if possible.

**Finance**

1. Assess the cost of emergency response;

2. Maintain records of all Municipal resources used to respond to the emergency.

**Facilities Management**

1. Assist in the evaluation of damaged municipal buildings;

2. Inspect all municipal facilities affected by the incident for safety.

3.Assist with the evacuation of citizens from the site of the Recreation emergency;

4. Notify the Public Utilities involved, if necessary;

5. Establish and maintain communications with the EOC and the DOC;

6. Contact adjacent jurisdictions that may be affected by the incident if necessary.

**HAZARDOUS MATERIALS INCIDENTS AND ACCIDENTS**

THIS IS A BRIEF SUMMARY ONLY. EXERCISE EXTREME CAUTION TO PROTECT YOURSELF AND OTHERS. DUE TO EXTREME HAZARDS, REFER TO FAIRFIELD COUNTY EMERGENCY PLAN.

Due to the increasing number of hazardous material and chemical accidents that have occurred, the Federal Emergency Management Agency has developed an incident level system that is designed to assist in coordinating emergency operations. The system used to report accidents to state and federal authorities and enables them to provide the necessary level of response. The levels are outlined on Page 23 within the Section on Radioactive Incidents.

**Sheriff Department**

1. The patrol unit will assess the extent of the emergency with the help of the Shift Commander, fire officials, and the Orange (DOT) Emergency Response Handbook;

2. From a safe distance, attempt to read placard and notify dispatcher;

3. Dispatcher will receive from patrol unit (or person calling in) the key information on the data sheet immediately following this section;

4. The dispatcher notifies the following:

a. Advise the on-duty police officer;

b. Amanda Twp. Fire;

c. Sheriff Command Staff;

d. Fairfield County Disaster Services.

5. If necessary, an EOC will be established at the Fairfield County Sheriff Department.

6. The Senior Fire Official, per Ohio Revised Code, or the authorized delegate, re-examines the situation and determines an initial incident level and initiates the appropriate response strategy given the level of the incident.

7. Direct, coordinate, and implement the evacuation plan if necessary, by:

a. Notifying residents in the evacuation area by using vehicles with public address systems;

b. Additionally, all evacuees should be verbally instructed of the situation with the message similar to the following: There has been an accident involving hazardous materials at (LOCATION). Because of the hazardous materials involved in the accident, you are advised to leave this area immediately. Please go to (NAME OF PLACE) is being used as a shelter and (LOCATION) will have transportation to the shelter if needed.

c. Attempt to use neighbors as an information source about the elderly and disabled in the neighborhood.

Emergency Operations Center

1. The EOC Coordinating Officer shall notify the following:

a. Administrator;

b. Director of Facilities Management;

c. Finance Director;

d. The Fairfield County Emergency Management Agency;

e. The Ohio Emergency Management Agency;

f. The Environmental Protection Agency; The following information should be provided to these agencies:

i. Location of the incident;

ii. Name of the shipper and manufacturer, if known;

iii. Type of container;

 iv. Railroad car of truck number, and

v. Local conditions (weather, traffic and nearby schools, etc.).

g. Notify the shipper and manufacturer;

h. Fairfield County Department of Health’s Environmental Unit;

i. The County Coroner, if the emergency has resulted in the death of any person;

j. The local Chapter of the Red Cross.

2. The EOC Coordinator, with the help of relevant department directors establishes the following;

a. A field command location, (DOC), and maintain communications with it;

b. A perimeter control to isolate the area that is determined to be affected by the incident;

c. Develop a plan for evacuation, if necessary;

d. Rescue operations for trapped or injured persons and transports to a first aid location;

e. Authorization of those persons who may enter the emergency area. They will be issued ID tags, and records will be kept of all personnel and equipment committed to the area;

f. Determine appropriate traffic flow and advise all emergency vehicles of the routing;

g. A temporary morgue;

 h. The press room;

i. Obtain special equipment as needed;

 j. Arrange for temporary housing through the School Superintendent and the Red Cross;

k. Arrange for transportation of evacuees to and from the designated shelter facilities

l. Scheduling of man power for proper relief;

m. Obtain the service of doctors as needed.

3. The EOC Coordinator with the help of the relevant department directors shall advise:

a. All relevant citizens of evacuation proceedings, if necessary;

b. All rescue crews and personnel are NOT to do too much until the chemical specialists arrive to determine potential dangers;

c. All rescue crews to remove the injured persons with as little contact as possible and to notify the hospital before arrival if the victim may have been contaminated;

d. All people in the area of the incident are NOT to eat, drink, or smoke, or use food that may have been in contact with hazardous material;

 e. The Fire Department will fight fires as though they are toxic and likely to have explosive reactions if the chemical is unknown; is NOT to wash chemicals into drains, and to handle the materials using foam, burying, or disposing of it as prescribed by the manufacturer;

f. All personnel to keep emergency services upwind to avoid smoke, fumes, dust, and possible 31 contamination;

g. The Service Department is NOT, to move vehicles, shipping containers, or wreckage except to rescue people until authorized to do so by the EOC.

 **Fire Department**

1. Prepare for rescue and fire emergency calls, per standard procedures;

2. Report the environmental and physical activity to the EOC – to include number of persons, buildings, property or any other relevant information that may be involved in this type of disaster

 **Service Departments**

1. Maintain service vehicle readiness;

2. Open roads and streets;

3. Clear debris;

4. Assist with rescue operations, if possible.

**Finance Department**

1.Assess the cost of emergency response;

2.Maintain records of all Municipal resources used to respond to the Emergency.

**Facilities Management**

1. Assist in the evaluation of damaged municipal buildings;

2. Inspect all municipal facilities affected by the incident for safety.

3. Assist with the evacuation of citizens from the site of the emergency;

4. Assist with removal of debris, assist with clearing of hazards.

**Administration**

1. Coordinate external resources with internal resources;

2. Establish and maintain communications with the EOC and the DOC;

3. Notify the Public Utilities involved, if necessary;

4. Contact adjacent jurisdictions that may be affected by the incident if necessary.

**EMERGENCY PROCEDURES**

1. To Request State of Ohio Assistance in Civil Disturbances and Natural or Man-Made Disaster.

Telephone the Governor

During Business Hours: (614) 466-4363 or 466-3555

During Other Hours (614) 466-2660

**IN CIVIL DISTURBANCES**, Provide the following information:

1. Name and Title of individual making request

2. Description of disorder

3. Estimate of number of groups involved

4. Identity of persons or groups involved

 5. Statement of number of Law Enforcement Officers available and,

6. State of action taken

**IN NATURAL OR MAN-MADE DISASTERS**, Provide the following information:

1. Specific type of help needed

2. Name and title of individual making request

3. Description of disaster

4. Estimate of the number of people affected

5. Estimate of damage to public and private property and,

6. Action taken by Local Agencies and Authorities

1. Send confirming telegram addressed to Governor containing the same information required above:

During Business Hours:

Office of the Governor State House

Columbus, Ohio 43215

 During Other Hours:

Governor’s Residence 358 North Parkview Ave.

Columbus, Ohio 43209

Copy to:

The Adjutant General 2825 West Granville Rd.

Worthington, Oh 43085

Phone: (614) 889-7070

**SHELTERS**

The following locations have the potential to be used as temporary sheltering for victims of a disaster:

The Amanda Clearcreek 3-12 School, located at 328 Main St, Amanda, Ohio; Back-up facility is Church on the Frontline 5195 Amanda- Northern Rd. Amanda, Ohio

The facility is equipped for long term housing, nor neither have back up power. Should an incident involve the displacement of our residents for a period beyond our ability to provide safe and sanitary conditions, other means of support and service will be sought.

 According to G-M School officials, the school’s contingency plans allow for the schools to open all buildings to the public in the case of an emergency.

On small scale event Amanda Christian, Methodist, as well as Frontline Church of God will host. Donations ca be dropped off at the Presbyterian.

**SHELTER-IN-PLACE**

Shelter-in-Place means simply staying indoors. Whether at home, school, or at work, you are to remain indoors.

 During this time you must conserve energy, minimize the use of electrical devices, and avoid potential contamination from airborne or chemical releases. More importantly, it is important to conserve food and water until the emergency has been lifted.

 Persons with long term medical issues should consider locating to a site where their care and treatment may be made available to them.

Food and water should be available for each person for a minimum of three days. Kits are commercially available.

**EVACUATION ROUTES**

 The diversity of natural and weather-related emergencies will determine the actual routes necessary to evacuate the residents of the City of Groveport. The routes established allow movement of egress for the public and yet allow ingress for emergency personnel and equipment.

**Egress roadways will be one-way traffic for evacuees. Exception: responding emergency equipment.**

Only primary roads will be used to evacuate the Village Those roads include but are not limited to State Route 22 and 159, and while Main Street/School will be used for evacuations out to highway. All streets leading away from the disaster location will be routed to the safest road for evacuation purposes.

 The Village of Amanda has many routes in and out of the city. The primary routes will be designated during a disaster. In most cases the primary routes east from the city will be Main/Hamburg to St Rt 159 towards Lancaster or Chillicothe, or, Main/ Amanda Northern west bound towards Circleville/Columbus. School St/Sandhill to SR 22 will be designated northbound to Lancaster, while School St/ Amanda Southern will also be southbound.

****

FMC Fairfield Medical Center disaster capabilities.

FMC-Amanda can provide Primary care, emergency medical supplies, and lab draws.

Fairfield Medical Center (FMC) and Fairfield County has a Mass Casualty trailer, capable of caring for 50 patients. The trailer contains a generator allowing it to be lighted for night events, and capable of 24/7 movement and operations. It is supplied with medical supplies. During a disaster, the unit is manned by trained fire/EMS responders or members from FMC. Throughout the year, this trailer is located at training events, used in planned exercises, and placed at major events such as the Lancaster Festival and the county fair.

The Department of Health and Human Services (DHHS) has a cache of medical supplies known as the Strategic National Stockpile (SNS). The SNS contains medical supplies in the event of a public health emergency. Also included in the cache, are CHEMPAKs with medication to treat nerve agents. CHEMPAKs are placed in many locations in the United States for rapid deployment to affected areas. Requests for the SNS can be made by the Fairfield County Health Department (FCHD) or FMC to the Emergency Operations Center (EOC).

FMC and Fairfield County Special Operation Teams (SOT) have decontamination capabilities. In a major disaster, medical triage and decontamination areas may be moved away from the hospital to reduce congestion and to minimize the risk of hospital contamination. The decontamination resource for FMC and SOT is a mobile operation with ambulatory and non-ambulatory capabilities.

FMC has a full-time police force that provides internal and external security for the hospital and its facilities. This force works in conjunction with the Lancaster Police Department and the County Sheriff’s Office.

FMC has a refrigerated mass fatality trailer capable of temporarily storing 12 decedents. The trailer contains a generator and the ability to monitor the internal temperature.

FMC has mental health crisis services available. The Crisis Intervention Team includes: Psychiatrists, Physicians, Physician assistants, Certified nurse practitioners, Registered nurses, Emergency department technicians, Licensed social workers, Licensed chemical dependency counselors, Chaplains, Patient Representatives, Certified peer supporters.

Devon Marshall | Fairfield Medical Center | Emergency Management Coordinator | Department | Quality Excellence | Address | 401 N. Ewing St., Lancaster OH 43130 | Office | 740.687.8482 | Mobile | 740.215.1750

**ACRONYMS**

AC Area Command

ALS Advanced Life Support

ARC American Red Cross

CBRN Chemical, Biological, Radiological, Nuclear

DHS Department of Homeland Security

DHHS Department Health and Human Services

DOC Department Operations Center also Disaster Operations Center

DOD Department of Defense

DRC Disaster Recovery Center

EMA Emergency Management Agency

EMAC Emergency Management Assistance Compact

ATFD Amanda Township Fire Department

EOC Emergency Operations Center

EOP Emergency Operations Plan

ERT-A Emergency Response Team – Advanced Element

FCEMA/HS Fairfield County Emergency Management Agency/Homeland Security

FCHD Fairfield County Health Department

FEMA/HS Federal Emergency Management Agency/Homeland Security FOG Field Operations Guide FCSO Fairfield County Sheriff’s Office

FMC Fairfield Medical Center

HAZMAT Hazardous Materials

IAP Incident Action Plan

IC Incident Commander also Incident Command

ICP Incident Command Post

ICS Incident Command System

 IMT Incident Management Team

INS Incident of National Significance

JFO Joint Field Office

JIS Joint Information Center

 LEERN Law Enforcement Emergency Radio Network

LNO Liaison Officer LOG Logistics Section Chief

 LPD Lancaster Police Department

MAC Multi-Agency Coordination

MACS Multi-Agency Coordination System

NIMS National Incident Management System

NOC-NRCC National Operation Center and Response Coordination Center

ODOT Ohio Department of Transportation Ops Operations (Special Operations)

OSHP Ohio State Highway Patrol

PAO Public Affairs Officer

PIO Public Information Officer

SAR Search and Rescue

SNS Strategic National Stock Pile

SO Safety Officer also Sheriff’s Office

SOP Standard Operating Procedures

SOT Special Ops Team

UAC Unified Area Command

UC Unified Command

US&R Urban Search and Rescue

**ADDENDUM I**

**PROCLAMATION OF A STATE OF EMERGENCY**

**Village of Amanda**

 By the authority vested in me pursuant to the Village of Amanda Legislative Authority, I do hereby proclaim the existence of a state of emergency due to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 Within the Village of Amanda, to include all the area within the Village bounded by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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All that all subsequent proclamations, orders, and regulations authorized by Sections of said Ordinance shall be considered valid until such time proclamation is deemed null and void.

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Effective: Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**TERMINATION OF EMERGENCY**

 By the authority vested in me pursuant to the Village of Amanda’s Ordinances, I do hereby proclaim the state of civil emergency ended and all orders and regulations issued pursuant to said Ordinance null and void.

 Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Effective: Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ADDENDUM 2**

Village of Amanda Solicitor

116 E Main St Box 250 Amanda Ohio

Phone 740-969-4771

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 To: ,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Mayor

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Village Administrator

From: Village Solicitor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Re: Mayors Authority in an Emergency Situation

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Village of Amanda’s and ORC Codified Ordinance specifically addresses this situation. It appears that a reasonable interpretation of the Village of Amanda provides that the Mayor is the person charged with the responsibility for declaring an emergency, and issuing proclamations designed to protect life and property.

 Since the City Administrator will be charged with implementing and facilitating any disaster plan proclaimed by the Mayor, his or her input in such a plan is necessary.

VILLAGE OF AMANDA SHORT TERM RECOVERY PLAN

STRP Short Term Recovery Plan

VOA Village of Amanda

Manage Development – Integrate goals and action items from Ordinance STRP TBD into existing and future use planning documents and existing structures for recovery.

Maintain Public and Private Infrastructure

Manage Debris Along VOA roads and access points – Involve predetermined members of community (Barry Marshall, Vic Estell, Mark Francis) with partnership from VOA and natural resources with debris removal, including management for each “type” debris (wood, stone)

management and all other interested parties in natural hazards mitigation planning to

rehabilitate and maintain VOA infrastructure.

Minimize Damage to Public and Private Property – Strengthen partnerships between community, Amanda Christian Church, Amanda Methodist Church, Amanda Presbyterian Church and Frontline Church of God

and private sector businesses to develop public awareness and

involvement in natural hazards mitigation strategies.

 Minimize Loss of Life from Severe Weather Hazards – Develop and implement public education

programs to increase public awareness and understanding of the risks associated with natural

hazards.

Preparedness for the Event of a disaster with a clear plan of action including evacuation plans. Use of Churches for short term recovery with SOME residents utilizing short term recovery in churches designated for elderly.

All Pastors have radio/cb’s for conducive communications with VOA and emergency procedures. Presbyterian to be utilized as a storage/donation site. All churches have generators, phone lines and cots. Lists of Constituents TBD and evolve yearly as constituents change however, the addresses and practices to be formalized and detailed each March then practiced each April through communicative means and other practices using community events.

The village Water and Sewer department has an Epa approved emergency plan for the plants.

The village also will hold a list of contractors, suppliers, mutual aide contacts in the event of an emergency

The village employees will also hold a list of water accounts to aide in the search and rescue

As well as updated Legislative Authority and employee contact info